

## Sample Buyer Letter Text 1

DATE

To whom it may concern:

Hello my name is NAME and I am a member of the CHAPTER. FFA is a national youth organization which promotes personal growth, premier leadership and career success through agricultural education. Within this organization I am a student in ag Biology, a chapter officer, I show livestock, and participate in multiple public speaking events and other FFA competitions throughout the state.

Over the past few months I have been raising, feeding, cleaning, and practicing with my swine project for the upcoming fair in AUGUST. I really hope to sell my pig at the fair or to a private buyer prior to the fair. All the proceeds for my animal will go to my future projects and other education goals I have for my future. To accomplish this however I need to find buyers and or sponsors for my project. By purchasing or sponsoring an animal from me you can help me in my goal of obtaining the golden California State FFA Degree which is a huge honor that I have been working towards. This degree is obtained by the top 3% of FFA members in California.

If interested I need to sell my animal for at least \$4.00 per pound. Not only would you get 100% grain fed pork, very high-end quality product that taste much better than what you find in the stores, but there is also a tax deduction letter available.

I look forward to speaking with you about any questions, comments or concerns you may have. Please feel free to contact me anytime at (951)555-5555 or at 123456@myemail.com. Thank you for your time.

JANE DOE

Menifee-Heritage FFA Chapter

26001 Briggs Rd. Menifee CA

## Sample Buyer Letter Text 2

July 11, 2020

Dear J. J. Kind,

This is my seventh year in 4-H. I am a member of the Big Clovers 4-H Club. I would like to invite you to the Big County Fair and Livestock Auction. There is one day of sales at the Big County Fairgrounds.

The first sale is the sheep sale on Saturday, August 26 at 12:00 pm at the lamb showmanship arena. The steer auction is at 1:00 pm at the steer showmanship arena. The swine sale is at 2:00 pm at the swine showmanship arena. I am planning to sell my market hog at this sale. Small animals sell on Friday August 27 starting at 8:00 AM in the swine arena.

I have spent a lot of hours on feeding, watering, walking, and grooming Butch, my Hampshire market hog, for show and sale at the Big County Fair. I hope you will be able to attend one or more of this year's sale to support 4-H project animals.

Come enjoy a day at the Fair, see all the 4-H animals and spend some time in the auction barn. Your bids will make a difference whether you buy "Butch" or some other member's 4-H animal.

If you need a buyer's packet, please contact the Big County Fair Livestock Auction Committee at 555-1111.

Sincerely,

Bill Hub

### Sample Buyer Letter Text 3

June 9, 2020

Hayfork  
Constru  
ction  
900  
Hayfork  
Road  
Hayfork, CA 9409

Dear Mr. Bill:

My name is Cory Hack and this is my second year in 4-H. I am taking a market lamb project to the fair. My lamb is a whether and his name is Duke. I have spent a lot of time with Duke this summer. I have walked him, fed him, and even given him a bath.

I will be showing and selling Duke at the 2020 Trinity County Fair. I would like to invite you to the Trinity County Fair Market Lamb Sale on Wednesday, August 27 at 9:00 AM, at the Lamb Showmanship Arena.

I hope you will be able to come to the Fair to see all the 4-H sheep at the Auction. I don't know what time Duke will sell in the sale. But please come to the Market Lamb Auction and bid if you find a lamb you'd like try to buy.

My 4-H club adviser told me you can request a Buyer's Packet by calling the Livestock Sale Committee at 555-1111. I hope you have a chance to come to the Fair and see my entire 4-H club's sheep.

Sincerely,

Cory Hack

## Sample Buyer Letter Text 4

July 5, 2020

Tops Super  
Market Mr.  
Ryan, Manager  
120 Main  
Street  
Weaverville, Ca

96093

Dear Mr. Ryan,

Last year you purchased my pen of market rabbits from the Big County Fair Small Animal Sale. Thank you again for your purchase, I used the money I earned from last years sale to buy my market chickens and rabbits for this year.

I am going back to the Big County Fair - August 22-27. I will be showing and selling my pens of market chickens and rabbits for this year. I have learned a lot through 4-H with my projects. Some critical lessons I have learned are responsibility and time management. This is important since I am trying to balance school work, school sports, and church youth group.

I wanted to invite you to the Fair. You can bring your whole family to enjoy seeing the 4-H animals, entertainment and eating the great fair food. Don't forget to visit the Rabbit and Poultry Barns.

After you take in all the great fair fun, I hope you attend one of the Livestock Auctions. The Rabbits and Poultry will be selling on Saturday August 26, at 10:00 in the Showmanship arena. If you have any questions, don't hesitate to call the Big County Livestock Office at 555-1111.

Thanks once again for your support last year. You helped me be able to participate another year in 4-H with rabbit and poultry projects.

Sincerely,

Billy Bob  
4-H member of Big Bunny