

# Record & Project Books

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Entry Forms due: June 18, 2010, postmark accepted.  
Entry Fee: None  
Exhibits Received: Saturday, July 17; 9 am – 6 pm  
Exhibits Released: Monday, August 9, 2010 9am – 6pm

## Guidelines:

- Entries should use the forms and appropriate records of the organizations in which the work was done. Examples include 4-H, FFA, Scouting organizations, etc. If the work was done independently, please include a brief summary.
- Record Books are used to record an individual's activities and learnings throughout a program year.
  - Record books must meet the minimum criteria for judging in the organization for which they are developed.
  - Optional items: National Report Form, multiple project forms (this year's), project forms for other years, photos, other appropriate paper-based items, and examples of work completed.
- Project Notebooks are a record that documents items created, or skills and facts learned about a specific subject. The project may have involved multiple people, but the entry for this category should focus on the efforts of an individual.
  - At minimum include 1 page of project-related notes/data.
  - Other information to include: project plans, leadership plans, project meeting notes, costs and expenses, income, pictures, drawings, observations, a computer generated graphics data, etc. which may apply.
  - Samples of work and/or photos are encouraged. For example, cloth swatches, threads, dried plants, drawings, clippings, etc.
  - Include names, addresses and phone numbers of other project members, if applicable.
  - Include names of companies or organizations related to project, etc.
  - If this is a multi-year project, please include previous work to show progress.
  - Maximum size shall not to exceed 24x24x6 inches, maximum of 5lbs of entry.
- Officer's Books/Documentation are related to holding an elected or appointed leadership position in an organization, school or club. Examples include but are not limited to: secretary, treasurer, reporter (submitted and published), committee chair, camp/conference staff, advisor, etc.)
  - Should include: paper documentation (hard copy), computer generated info (if applicable, along with what software was used), books, balance sheets, letters, scrapbooks, and related office responsibilities.
  - Submit hi-lighted bylaws, if the entry deviates from traditional practices and/or offices.

## How to Enter:

1. On the entry form, enter the Section number for your age group.

Exhibitor Age	Section
5-8	Section 356
9-11	Section 357
12-14	Section 358
15-19	Section 359

2. Choose the Class for your item.

Item	Class
Record Book	1
Project Notebook	2
Officer's Book/ Documentation	3
Other, please specify	4

3. Write a short description of the entry.